This PowerPoint will be posted at

http://infoguides.lccc.edu/nursing

For more citation examples, see the Additional Sources slide near the end of this presentation.
What is APA?

- Style
- In-text citations
- Reference list citations

- Commonly used format for manuscripts in the social sciences (sociology, psychology, economics, etc.), nursing, and more

Why Use APA?

- A standard structure (consistency) makes it easier for your readers to understand your work.
- It provides a path to further information for your readers.
- It credits the creator of the original product.
- It gives credibility to your work.
- It gives an appearance of professionalism to your work.
- It protects you against accusation of plagiarism.
General Format

Research papers will have four major parts:

Title page

Abstract

Main body
(with in-text citations)

References
(citations)
General Format

• Standard-sized paper (8.5” x 11”)
• Typed
• All pages double-spaced (title page, abstract, main body, references)
• 1” margin on all sides
• 12 point Times New Roman font
• No bold-face, except for headings
Main Body
Authors

• Use the word “and” before the final author’s name in the text.

• Use an ampersand (&) before the final author’s name in a citation (in-text and References).
Main Body

Titles

• Titles of books, articles, periodicals, websites, etc., within your text: Capitalize the first letter of all important words (nouns, pronouns, verbs, adverbs, adjectives, and all other words of four or more letters), first letter of subtitle, first letter after a hyphen.

• Titles of articles: Put “quotation marks” around them.
• Titles of books, periodicals, websites: *Italicize* them.

• Capitalization, quotation mark, and italics rules are different for citations on your References page.
Main Body
In-Text Citations

• Also known as “in-text citations” “parenthetical citations” “text citations” “internal citations” “internal documentation”

• Refer your readers from where you used someone else’s information to its relevant citation on your References page.
  
  o Direct quotations, paraphrases, summaries of ideas, any other borrowed information
Main Body
In-Text Citations

• Author’s or authors’ last name(s) and publication date
  (Hall, 2008)
  (Hoppin & Taveras, 2004)
  (Alibali, Phillips, & Fischer, 2009)

• For direct quotations or close paraphrases, also include a page number.
  o If no stable page number exists, use paragraph numbers or headings
    (Alibali, Phillips, & Fischer, 2009, p. 6)
    (Hall, 2008, para. 5)
    (Hoppin & Taveras, 2004, Weight-Loss Drug section, para. 6)
Main Body

In-Text Citations - Examples

• Author and date within text, no direct quotation or close paraphrase
  In 2009, Alibali, Phillips, and Fischer reported that third- and fourth-grade students improved their problem representation when they were taught the equalize strategy but did not improve their problem representation when they were taught the add-subtract strategy.

• Author within text, direct quotation
  Alibali, Phillips, and Fischer (2009) asked, “Did participants adopt the taught strategies?” (p. 96)

• No author or date within text, no quotation or close paraphrase, discussion of idea in 2 articles
  Researchers have studied how children represent mathematical problems (Alibali, Phillips, & Fischer, 2009; Siegler, 1976).
References

• A list of every published source of information you borrow

• Easier to create your references before your in-text citations

• Find similar examples in the sources on the Additional Sources slide and model your citation after them
References

• Start on new page following main body
• Running head on left and page number on right, above 1” margin on every page
• Center title (References) at top, under running head and page number
• Double spaced
• Alphabetize each citation by last name of author
  o If no author, alphabetize by first word of title
    • Ignore A, An, The when alphabetizing
    • Alphabetize this book by the letter “B”: The business of nurse management: A toolkit for success
• Begin each new citation flush left and indent subsequent lines ½” (hanging indent)
References


References

• Sequence
  o Author(s) name(s)
  o Publication date
  o Title of work
  o Publication data
  o If online, DOI or URL

References

Authors

• One author

• Two authors

• Eight or more authors (never more than 7 authors)

• No author
References vs In-Text Citations
Three to Five Authors
(Reference list citations are incomplete.)

Three to five authors

Example:
Reference List Citation

Example:
In-Text Citation

First citation:
(Hughes, Brestan, & Valle, 2004)

Subsequent citations:
(Hughes et al., 2004)

When a work has more than 2 authors, subsequent in-text citations consist of the first author’s name followed by "et al." (Latin for "and others") and the date.
References vs In-Text Citations
Six or Seven Authors
(Reference list citations are incomplete.)

Six or seven authors

Example:
Reference List Citation

Example:
In-Text Citation
First citation:
(Phelps et al., 2004)

Subsequent citations:
(Phelps et al., 2004)

When a work has 6-7 authors, in-text citations consist of the first author's name followed by "et al." (Latin for "and others") and the date.
Eight or more authors

Example:
Reference List Citation

In-Text Citation
First citation:
(Carter et al., 2004)

Subsequent citations:
(Carter et al., 2004)

When there are eight or more authors, include the first 6 authors' names followed by an ellipsis ( . . . ) and the final author's name.

When a work has 8 or more authors, in-text citations consist of the first author's name followed by "et al." (Latin for "and others") and the date.
References Dates

• Locate the date immediately after the author.


• If no author, locate it immediately after the title.


• Include months and days for popular magazines and newspapers, when available.

Formatting a title depends upon whether it is in the text of your paper or in a citation, and whether it is an entire work or a part of a larger work.

- **American Journal of Nursing** (periodical in the text)
- **American Journal of Nursing** (in a citation)
- **Mosby's Comprehensive Review of Practical Nursing for the NCLEX-PN Examination** (book in the text)
- **Mosby's comprehensive review of practical nursing for the NCLEX-PN examination** (in a citation)
- “Learning New Problem-Solving Strategies Leads to Changes in Problem Representation” (periodical article in the text)
- **Learning new problem-solving strategies leads to changes in problem representation** (in a citation)
# Titles – Capitalize

<table>
<thead>
<tr>
<th></th>
<th>in the text</th>
<th>in the References</th>
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</table>
| **Books, Book chapters, & Periodical articles** | 1<sup>st</sup> word of a title  
1<sup>st</sup> word of a subtitle  
(after colon or dash)  
nouns, pronouns, verbs  
adjectives, adverbs  
words of 4+ letters,  
1<sup>st</sup> letter of both words of a hyphenated word | 1<sup>st</sup> word of a title  
1<sup>st</sup> word of a subtitle  
(after colon or dash)  
proper nouns |
| **Periodicals** | 1<sup>st</sup> word of a title  
1<sup>st</sup> word of a subtitle  
(after colon or dash)  
nouns, pronouns, verbs  
adjectives, adverbs  
words of 4+ letters,  
1<sup>st</sup> letter of both words of a hyphenated word | 1<sup>st</sup> word of a title  
1<sup>st</sup> word of a subtitle  
(after colon or dash)  
nouns, pronouns, verbs  
adjectives, adverbs  
words of 4+ letters,  
1<sup>st</sup> letter of both words of a hyphenated word |
# Titles – Italics, “ “

<table>
<thead>
<tr>
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<th>in the in-text citations &amp; references</th>
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<tbody>
<tr>
<td><strong>Book chapters &amp; Periodical articles</strong></td>
<td>Use quotation marks</td>
<td>Don’t use quotation marks, underline, or italicize</td>
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<td></td>
<td>“How to Write with Style”</td>
<td>How to write with style</td>
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<td>“How to Tie a Shoelace”</td>
<td>How to tie a shoelace</td>
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<td><strong>Books &amp; Periodicals</strong></td>
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<td><em>Patterns of Reflection</em></td>
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<td><em>Social Media Monthly</em></td>
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References
Publication Data

• Italicize volume number of periodical
• Include issue number only if every issue of that journal begins on page 1
• Include city, state, and publisher for books.


References

**DOIs & URLs**

- DOI stands for “digital object identifier.” Each article has a unique DOI.
- URL stands for “uniform resource locator.” Each page on the Web has its own url (Web address).
References

DOI

• When available, list the DOI for periodical articles.
• Do not list the database name (EBSCO, ProQuest Nursing, etc.) for an article from online database.

If article from online journal or database has no DOI
  o First look for its DOI in http://CrossRef.org
  o If no DOI, use the URL for the journal’s home page
  o If no homepage for the journal, use the database’s homepage

References

DOIs & URLs

• If you must break a URL or DOI and continue it on the next line
  o Break a url before a single slash or other punctuation (but not //).
  o Let your computer decide where to break a doi.
  o Do not add a hyphen.
  o Do not add a period at the end.
References

See next slide for links to

- Tables or figures
- Multiple works by same author
- Two authors with same last name
- Unknown author or date
- Organization as author
- Government documents
- Secondary reference (quoted from a different source)
- Dissertation
- Video, DVD
- Newspaper
- Paper presented at meeting or conference
- Webpage, entire website
- Wiki
- Online discussion list
- Personal communication (email, interview)
- Direct quotation of 40 words or more
- Abstract pages, annotated bibliographies, APA tutorial
- et cetera
Additional Sources

- Textbooks
- LCCC InfoGuides: http://infoguides.lccc.edu/soc
  or http://infoguides.lccc.edu/nursing
- APA: http://www.apastyle.org
  http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx
- Purdue OWL APA Formatting and Style Guide***
  https://owl.english.purdue.edu/owl/resource/560/01/
- Research and Documentation Online, 5th ed.***
  http://bcs.bedfordstmartins.com/resdoc5e/
- University of Maryland:
  http://www.umuc.edu/library/libhow/apa_examples.cfm
- Penn State University Libraries
  http://www.libraries.psu.edu/psul/researchguides/citationstyles/APA_citation.html
- Ann Arundel Community College
  http://libguides.aacc.edu/content.php?pid=4203&sid=25681
- Rothrock Library: APA manual, etc.
- Educational Support Center Writing Lab, SH-150 ***
Caution!

Websites that offer to create citations for you and information databases that provide citations for articles and other documents are FREQUENTLY INCORRECT!

If you use any of these citations, be sure to proofread them!
Sample citations in APA format:


Sample citation from EBSCO (not in APA format):

Beyond Treatment and Impact: A Context-Oriented Approach to Employment Discrimination.

Database: Academic Search Complete

- Title of publication?
- Title of article?
- Author?
- Publication date?
- Pages?
- DOI?

APA format?
Sample citation from EBSCO (not in APA format):

Beyond Pedagogy: Service Learning as Movement Building in Higher Education.

• Title of publication?
• Title of article?
• Author?
• Publication date?
• Pages?
• DOI?

APA format?